

### Section 1 Important Information

- 1.1 Payment of the fee of £73 must be submitted with this application. This fee is non-refundable. *Please see payment form*
- 1.2 Please note a CCPS will usually take about two to three weeks to be prepared.
- 1.3 Certificates are sent directly to the authority indicated on the application. A copy is not sent to the applicant.

1.4 **If you are applying for an an application for AUSTRALIA or NEW ZEALAND only:**

**One recent passport sized photograph must be submitted with each application for a certificate.** The photograph must be certified on the reverse by a Solicitor. The certification should read, **'This is a true likeness of [Mr, Mrs, Miss, Ms or other title, followed by your full name and your signature].'** The Solicitor should also sign and stamp the reverse. If the stamp of the legal witness is too large for the reverse of the photograph a compliment slip or business card must be stamped

**Please Note:**

Members originally registered in **NEW ZEALAND** who are requesting a certificate to return to work in New Zealand, are not required to supply a certified photograph.

### Section 2 Personal details

2.1	Registration no	<input style="width: 100%; height: 20px;" type="text"/>										
2.2	Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>	Miss <input type="checkbox"/>	Other (please state)	<input style="width: 100%; height: 20px;" type="text"/>					
2.3	Surname(s)	<input style="width: 100%; height: 20px;" type="text"/>										
2.4	Forename(s)	<input style="width: 100%; height: 20px;" type="text"/>										
2.5	Date of birth	<input style="width: 20px; height: 20px;" type="text"/>	/	<input style="width: 20px; height: 20px;" type="text"/>	/	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	
2.6	Home Address	<input style="width: 100%; height: 20px;" type="text"/>										
		<input style="width: 100%; height: 20px;" type="text"/>										
		<input style="width: 100%; height: 20px;" type="text"/>										
	Country	<input style="width: 100%; height: 20px;" type="text"/>										
2.7	Nationality	<input style="width: 100%; height: 20px;" type="text"/>										
2.8	Home phone	<input style="width: 100%; height: 20px;" type="text"/>					Mobile	<input style="width: 100%; height: 20px;" type="text"/>				
2.9	Email address	<input style="width: 100%; height: 20px;" type="text"/>										

## Section 3 Degree details

Please complete either part A or part B

**A If you have a UK degree provide the following details:**

3.1 Title of UK degree

3.2 University

3.3 Year degree awarded

**B If you have a non-UK degree provide the following details:**

3.4 Title of non-UK degree

3.5 University

3.6 Country

3.7 Year degree awarded

Did you (please tick either 3.8 or 3.9):

3.8 Pass the Overseas Pharmacist Assessment Programme (OSPAP)

3.9 Pass the Overseas Pharmacist (OSP) Exams as an external candidate

3.10 OSPAP / OSP University

3.11 Year passed

## Section 4 Pre-Registration training details (in GB)

4.1 Month/Year training began 



 / 



 Month/Year training completed 



 /

4.2 Name of Pre-registration placement

4.3 Address of Pre-registration placement

4.4 Date passed Society's Registration Examination 



 /

## Section 5 Overseas Board

**Your application will be rejected if any information in this section is missing**

5.1 Name of Overseas Board/Council to which Letter of Good Standing to be sent.

5.2 Address of Overseas Board/Council to which Letter of Good Standing to be sent.

## Section 6 Fitness to Practise matters

By virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 and Schedule 4 of the Rehabilitation of Offenders Act 1974 (Exclusions and Exceptions) (Scotland) Order 2003, you are exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974. Therefore **you are not entitled to withhold information about convictions which for other purposes are spent under the provisions of the Act, and failure to disclose such convictions could result in disciplinary action by the Society.**

- 6.1 Has a determination ever been made against you by a regulatory body in the British Islands to the effect that you have been found guilty of misconduct and/or your fitness to practise as a member of a profession regulated by that body is impaired, or a determination by a regulatory body elsewhere to the same effect? Yes  No
- 6.2 Do you currently have any problems with your mental and/or physical health that may impair your fitness to practise? Yes  No
- 6.3 Do you have any previous convictions (including convictions by court martial) or cautions in the British Islands or elsewhere? Yes  No   
(Please note that Road Traffic offences in which the person committing the offence has been offered the option of *paying a fixed penalty* (e.g. certain speeding offences etc) will not be treated as a conviction for the purposes of this notification and need not be declared).
- 6.4 Have you ever agreed to pay a penalty under the Social Security Administration Act 1992 (penalty as alternative to prosecution)? Yes  No
- 6.5 Are you currently under investigation by any regulatory or criminal enforcement authority in the British Islands or elsewhere? Yes  No
- 6.6 Have you ever accepted a conditional offer under the Criminal Procedure (Scotland) Act 1995 (fixed penalty: conditional offer by procurator fiscal)? Yes  No
- 6.7 Have you ever been subject to an order under the Criminal Procedure (Scotland) Act 1995 (admonition and absolute discharge) discharging you absolutely? Yes  No

If you have answered '**No**' to all the above questions (6.1 to 6.7), please go to section 7

If you have answered '**Yes**' to any of questions 6.1 to 6.7, have you previously notified the Society of all of this information? Yes  No

*If you have answered 'No' to this question you are required to submit a Something to Declare Form.*

The Something to Declare Form is available on our website [www.rpsgb.org](http://www.rpsgb.org). If you have any questions about this please call our Registration team on 020 7572 2322.

## Section 7 Declaration by applicant

### I DECLARE that:

7.1 The information I have provided for this application for a certificate of current professional status and fitness to practise history is complete, true and accurate.

### I UNDERSTAND that:

7.2 In accordance with Rule 13 of the RPSGB (Registration Rules) 2007 I have a duty to notify the Registrar of any changes to my name, home address or other contact details,

In accordance with Rule 5 of the RPSGB (Fitness to Practise and Disqualification Rules) 2007 that I have a duty to notify the Registrar in writing within 7 days of its occurrence if :

(a) I have been convicted of any criminal offence;

(b) I have accepted a police caution;

(c) I have, in summary proceedings in Scotland in respect of an offence, been the subject of an order discharging me absolutely (without proceeding to conviction);

(d) I have accepted a conditional offer under section 302 of the Criminal Procedure (Scotland) Act 1995 (3) (fixed penalty: conditional offer by procurator fiscal);

(e) I have agreed to pay a penalty under section 115A of the Social Security Administration Act 1992 (4) penalty as an alternative to prosecution);

(f) I have been notified by a regulatory body in the United Kingdom responsible under any enactment for the regulation of a health or social care profession of a determination to the effect that my fitness to practise is impaired, or a determination by a regulatory body elsewhere to the same effect;

(g) I have become the subject of an investigation into my fitness to practise by another regulatory body (apart from the Society);

(h) I have become the subject of any fraud investigation by a body responsible for investigating fraud in relation to the health service (for example, the Counter Fraud and Security Management Service Division of the NHS Business Services Authority or NHS Scotland Counter Fraud Services, which is part of the Common Services Agency); and

(i) I have been removed, contingently removed or suspended from, refused admission to or conditionally included in any list held by a health service body of performers or providers of pharmaceutical services on fitness to practise grounds.

7.3 If I am found to have given false or misleading information in connection with my application, this may be treated as misconduct for the purposes of Article 48(1)(a) of the Pharmacists and Pharmacy Technicians Order 2007, which may result in my removal from the Register.

7.4 The Society makes use of the data gathered by means of this form to support its work as the regulatory and professional body for pharmacists and pharmacy technicians. Data may be shared with third parties in pursuance of the Society's aims and objectives. The Society does not share this data on a commercial basis with any third party.

Signed

Registration Number

Date

